

**LICHFIELD DISTRICT
COUNCIL**

FORWARD PLAN

Published: 04.05.2018

**Effective for the Period 1 June 2018 –
30 September 2018**

**Representations in respect of all the matters shown should be sent in writing to the contact officer indicated at
Lichfield District Council, District Council House, Frog Lane, Lichfield, Staffs. WS13 6YU
no later than one week before the decision is due to be made.**

Copies of documents can also be obtained by contacting the relevant Officer.

Facsimile: 01543 309899; Telephone: 01543 308000

- Key decisions are:
1. A decision made in connection with settling the Council Tax
 2. Expenditure or savings if they exceed £50,000
 3. A decision which significantly affects the community in two more wards

MATTER FOR CABINET DECISION (PLEASE MARK KEY DECISIONS WITH AN ASTERIX) ^{(1)(*)}	CONFIDENTIAL YES(EXEMPT)/ NO(OPEN) ⁽⁸⁾	DECISION EXPECTED TO UNDERTAKE ⁽²⁾	DECISION TO BE TAKEN BY AND DATE ⁽³⁾⁽⁶⁾	CONSULTATION ⁽⁴⁾ INCLUDING CONSULTATION WITH OVERVIEW & SCRUTINY (If no consultation has been undertaken please briefly explain why)	DOCUMENTS AVAILABLE	CONTACT OFFICER/CABINET MEMBER ⁽⁷⁾
*Lichfield District Local Plan Allocation Submission to Secretary of State	Open		Council 15 May 2018	Consultation on Regulation 19 document was undertaken between January – February 2018. Updates provided to Economic Growth, Environment and Development (Overview	Local Plan Allocations Infrastructure Delivery Plan Sustainability Appraisal	OFFICER: Ashley Baldwin, Spatial Policy and Delivery Manager Tel: 01543 308147, Craig Jordan, Head of Economic Growth Tel: 01543 308202

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				and Scrutiny) Committee in January 2018.	Habitat Regulations Assessment	CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
Compulsory Purchase Order at Land at The Windmill, Grange Lane, Lichfield	Open		Cabinet 12 Jun 2018	Public consultation via planning application process		OFFICER: Helen Bielby, Property & Projects Manager Tel: 01543 308252 CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
Allocation of non - site specific Section 106 relating to planning application 07/00147/OUT	Open		Cabinet 12 Jun 2018	CIL: Strategic Infrastructure Group. CIL: Joint Member Officer Group.		OFFICER: Ashley Baldwin, Spatial Policy and Delivery Manager Tel: 01543 308147, Maxine Turley, Spatial Policy and Delivery Officer Tel: 01543 308206

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						CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
*Allocation of non - site specific Section 106 relating to planning application 07/00774/OUTM	Open		Cabinet 12 Jun 2018	CIL: Strategic Infrastructure Group. CIL: Joint Member Officer Group.		OFFICER: Ashley Baldwin, Spatial Policy and Delivery Manager Tel: 01543 308147, Maxine Turley, Spatial Policy and Delivery Officer Tel: 01543 308206 CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
Allocation of non - site specific Section 106 relating to planning application 03/00627/OUT	Open		Cabinet 12 Jun 2018		CIL: Strategic Infrastructure Group. CIL: Joint Member	OFFICER: Ashley Baldwin, Spatial Policy and Delivery Manager Tel: 01543 308147, Maxine Turley, Spatial Policy

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					Officer Group.	and Delivery Officer Tel: 01543 308206 CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
*Money Matters 2017/18: Review of the Financial Performance against the Financial Strategy April to March 2018	Open		Cabinet 12 Jun 2018	Strategic (Overview & Scrutiny) Committee	Money Matters Reports for 3, 6 and 8 months	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance and Democratic Services
Decision Statement regarding Alrewas Neighbourhood Plan proceeding to Referendum	Open		Cabinet 12 Jun 2018	Consultation has been undertaken on the emerging plan. Neighbourhood Plan progress reported to Overview & Scrutiny	Alrewas Neighbourhood Plan; Alrewas Neighbourhood Plan Examination	OFFICER: Patrick Jervis, Principal Spatial Policy and Delivery Officer Tel: 01543 308196

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				Committee 14 March 2018.	Report; Decision Statement regarding Alrewas Neighbourhood Plan Proceeding to Referendum	CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
Decision Statement regarding Longdon Neighbourhood Plan proceeding to Referendum	Open		Cabinet 12 Jun 2018	Consultation has been undertaken on the emerging Plan. Neighbourhood Plan progress reported to Overview & Scrutiny Committee 14 March 2018.	Longdon Neighbourhood Plan; Longdon Neighbourhood Plan Examination Report; Decision Statement regarding Longdon Neighbourhood Plan Proceeding to Referendum	OFFICER: Patrick Jervis, Principal Spatial Policy and Delivery Officer Tel: 01543 308196 CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
Disposal of land at Leyfields and Netherstowe,	Open		Cabinet 12 Jun 2018		District Valuers	OFFICER: Richard King, Director of Place and

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Lichfield						Community Tel: 01543 308060 CABINET MEMBER: Cabinet Member for Regulatory Services, Housing and Wellbeing
Digital Strategy	Fully exempt		Cabinet 9 Jul 2018	With Officers including those in ICT and end users. O&S Innovation Task Group and Strategic O&S		OFFICER: Christie Tims, Head of Corporate Services Tel: 01543 308100 CABINET MEMBER: Cabinet Member for Corporate and Customer Service, Revenues and Benefits
Decision Statement regarding Armitage with Handsacre Neighbourhood Plan proceeding to Referendum	Open		Cabinet 9 Jul 2018	Consultation has been undertaken on the emerging Plan. Neighbourhood Plan progress reported to	Armitage with Handsacre Neighbourhood Plan; Armitage with Handsacre	OFFICER: Patrick Jervis, Principal Spatial Policy and Delivery Officer Tel: 01543 308196

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				Overview & Scrutiny Committee 14 March 2018.	Neighbourhood Plan Examination Report; Decision Statement regarding Armitage with Handsacre Neighbourhood Plan Proceeding to Referendum	CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
*Tenancy of 21-23 Market Street, Lichfield	Fully exempt		Cabinet 9 Jul 2018	Asset Strategy Group	None	OFFICER: Helen Bielby, Property & Projects Manager Tel: 01543 308252 CABINET MEMBER: Cabinet Member for Finance and Democratic Services
Strategic Plan 2016 - 20 Delivery Plan 2018 to 2020	Open		Cabinet 9 Jul 2018	None	Strategic Plan 2016-20 Corporate Annual Action Plan -	OFFICER: Christie Tims, Head of Corporate Services Tel: 01543 308100

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					2017/18	CABINET MEMBER: Cabinet Member for Corporate and Customer Service, Revenues and Benefits, Cabinet Member for Finance and Democratic Services
2017/18 Corporate Annual Action Plan Outturn Report	Open		Cabinet 9 Jul 2018 Cabinet 17 Jul 2018		Strategic Plan 2016 - 20 Corporate Annual Action Plan 2017/18	OFFICER: Christie Tims, Head of Corporate Services Tel: 01543 308100 CABINET MEMBER: Cabinet Member for Corporate and Customer Service, Revenues and Benefits
Mobile Phone Contract	Fully exempt		Cabinet 9 Jul 2018 Cabinet 17 Jul 2018	With Officers including those in ICT and end users		OFFICER: Christie Tims, Head of Corporate Services Tel: 01543 308100

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						CABINET MEMBER: Cabinet Member for Corporate and Customer Service, Revenues and Benefits
*Funding of Friarsgate Development	Fully Exempt		Cabinet 12 Jun 2018 Council 26 Jun 2018		Overview & Scrutiny Meeting 23 May 2018. Briefing to Members 14 May 2018.	OFFICER: Richard King, Director of Place and Community Tel: 01543 308060 CABINET MEMBER: Leader of the Council
*Allocating and Spending CIL: Additional Guidance	Open		Cabinet 12 Jun 2018 Council 17 Jul 2018	CIL: Strategic Infrastructure Group. CIL: Joint Member Officer Group.	CIL: Governance Administration Procedures	OFFICER: Ashley Baldwin, Spatial Policy and Delivery Manager Tel: 01543 308147, Maxine Turley, Spatial Policy and Delivery Officer Tel: 01543 308206 CABINET MEMBER: Deputy Leader and Cabinet Member for

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						Economic Growth and Development Services
*Building Control Shared Service Expansion	Fully exempt		Council 17 Jul 2018	Employees (TUPE Regulations)	Business Case Outline Business Case 5 Year Business Plan	OFFICER: Ged Cooper, Building Control Manager Tel: 01543 308155 CABINET MEMBER: Deputy Leader and Cabinet Member for Economic Growth and Development Services
*Money Matters 2018/19: Review of the Financial Performance against the Financial Strategy April to June 2018	Open		Cabinet 4 Sep 2018	Strategic (Overview & Scrutiny) Committee	Medium Term Financial Strategy 2017-2022	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance and Democratic Services

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*Housing Allocations Policy	Open		Cabinet 4 Sep 2018	Compiled in consultation with officers, registered providers, stakeholders, and customers	Housing Allocations Policy	<p>OFFICER: Lucy Robinson, Housing & Wellbeing Manager Tel: 01543 308710</p> <p>CABINET MEMBER: Cabinet Member for Regulatory Services, Housing and Wellbeing</p>
*Housing Assistance Policy	Open		Cabinet 4 Sep 2018	Compiled in consultation with officers and partners	Housing Assistance Policy	<p>OFFICER: Gareth Davies, Head of Regulatory Services, Housing and Wellbeing Tel: 01543 308741</p> <p>CABINET MEMBER: Cabinet Member for Regulatory Services, Housing and Wellbeing</p>

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*Health & Wellbeing Strategy	Open		Cabinet 9 Oct 2018	Draft to be considered by the Community, Housing & Health (O&S) Committee	Draft Health & Wellbeing Strategy	<p>OFFICER: Gareth Davies, Head of Regulatory Services, Housing and Wellbeing Tel: 01543 308741, Lucy Robinson, Housing & Wellbeing Manager Tel: 01543 308710</p> <p>CABINET MEMBER: Cabinet Member for Regulatory Services, Housing and Wellbeing</p>
*Calculation of Business Rates 2019/20, Council Tax Base for 2019/20 and the projected Collection Funded Surplus / Deficit for 2018/19	Open		Cabinet 4 Dec 2018	No consultation Statutory calculations	<ul style="list-style-type: none"> • Local Government Acts 1988, 2992 and 2003. • Local Authorities (Calculation of Council Taxbase) Regulations 1992. • Money Matters Reports 	<p>OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012</p> <p>CABINET MEMBER: Cabinet Member for Finance and Democratic Services</p>

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*Money Matters 2018/19: Review of the Financial Performance against the Financial Strategy April to September 2018	Open		Cabinet 4 Dec 2018	Strategic (Overview & Scrutiny) Committee	Medium Term Financial Strategy 2017-2022 Money Matters Report for 3 Months	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance and Democratic Services
*Medium Term Financial Strategy (Revenue and Capital) 208-23	Open		Cabinet 12 Feb 2019	Strategic (Overview & Scrutiny) Committee January 2019 Audit and Member Standards Committee January 2019	Medium Term Financial Strategy 2017-2022 Money Matters Report for 3, 6 and 8 Months.	OFFICER: Anthony Thomas, Head of Finance and Procurement Tel: 01543 308012 CABINET MEMBER: Cabinet Member for Finance and Democratic Services

* DENOTES KEY DECISION

1. The matter in respect of which the decision is to be made
 2. What decision the Council will be asked to make
 3. A date on which, or period within which, the decision will be made
 4. What groups of people and/or organisations will be consulted before the decision is made and how the consultation will be carried out.
 5. What background documents will be available to the person or Committee making the decision
 6. Who will make the decision, i.e. the Cabinet, Council a Cabinet Member alone, an Officer under Delegated Powers
 7. The Officer or Member who should be contacted regarding the matter under consideration.
 8. Indicate whether the report will be confidential.
- * Denotes Key Decision

MEMBERS OF THE CABINET

Leader of Cabinet

Deputy Leader of Cabinet and

Cabinet Member for Economic Growth, Environment & Development Services

Cabinet Member for Finance and Democracy

Cabinet Member for Corporate and Customer Service, Revenues and Benefits

Cabinet Member for Operational Services, Leisure and Waste

Cabinet Member for Regulatory Services, Housing and Wellbeing

Councillor M. J. Wilcox

Councillor I. M. P. Pritchard

Councillor C. J. Spruce

Councillor A. F. Smith

Councillor I. M. Eadie

Councillor D. R. Pullen